

COMPANY EMPLOYEE REHIRE NOTICE

DATE _____

COMPANY NAME _____

NAME OF EMPLOYEE _____

START DATE OF REHIRE _____

RATE OF PAY ON REHIRE _____

EMPLOYEE RESPONSE (check one):

_____ ACCEPTANCE

_____ DECLINE *

* If employee chooses to decline request for rehire, it is required that you state your reason to decline the rehiring opportunity on the spaces below. The Small Business Administration (SBA) suggests organizations obtain a signed document of rehire request from each employee as part of its documentation needed with regard to the Paycheck Protection Program Loan (PPPL).

EMPLOYEE SIGNATURE _____

EMPLOYEE PRINT NAME _____